

	<p>Introductions were given by everyone present for the benefit of new Governors and visitor K.Keller. K.Keller had been invited to the meeting, as an interest in joining the board had been expressed. K.Keller explained her background and experience within education, having been a headteacher for the last 8 years of her career before retiring.</p> <p>TP advised Governors that OFSTED inspections have been delayed by up to 6 terms, meaning that West Croft inspection could happen anytime between now and December 2022. Gives extra time for improvements made, to embed. JE questioned if RI schools will be the priority. TP replied yes, you would hope/presume so.</p> <p>Clerk to start email conversation thread to start organising dates and members for OFSTED working party and pay & performance committee. Pay and Performance date already agreed as 2nd November 2021.</p> <p>1.3 Housekeeping tasks:</p> <ul style="list-style-type: none"> - Completion of Register of Business interests and Declaration of eligibility - Paperwork confirming structure and set up of Board <p>Following paperwork agreed and signed by Chair: Structure and membership of Board Election of Chair and Vice-Chair Meetings of the Governing Body Record of decisions Principles of delegation Staff decisions Code of conduct</p> <p>Annual timetable for context of meetings was also distributed.</p> <p>In light of new Governors joining the Board, roles were discussed and based on skills and interests it was agreed that Governors would lead on the following: SEN and Safeguarding – M.Mills Teaching and Learning for KS2 and Curriculum – C.Ley Pupil premium – C.Callaghan (shadowing K.Kelly initially) Pupil premium & finance – K.Kelly Health and Safety – J.Ebsworthy Early Years & KS1 curriculum – K.Keller Parental engagement – C.Pengilly and K.Cragg</p> <p>Role for M.Taylor to be confirmed.</p> <p>Clerk to put K.Keller in contact with M.Sawyer, N.Scarett and L.Prowse as new Early Years and KS1 curriculum Governor.</p> <p>CM noted for KK and CC that the Pupil premium strategy had been rewritten by herself. Completely different so a good time for someone new to lead.</p>	<p>Clerk to start email conversation thread to start organising dates and members for OFSTED working party and pay & performance committee.</p> <p>Role for M.Taylor to be confirmed.</p> <p>Clerk to put K.Keller in contact with M.Sawyer, N.Scarett and L.Prowse as new Early Years and KS1 curriculum Governor.</p>
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	<p>TP noted that he would also like to request a working party for wrap around care being provided by the school. Agreed that it would be beneficial for KC and CP as parents to join this working party.</p> <p>Clerk to email all Governors with membership list of Board, including structure and roles.</p>	<p>Clerk to email all Governors with membership list of Board, including structure and roles.</p>
	<p>2. Headteacher Update</p>	
	<p>2.1 New academic year update Headteacher update was circulated to Governors prior to the meeting. No questions received in advance. TP – any questions to be tabled? KK requested an update on the parking and traffic issues discussed at the end of the Summer term. TP explained that it had been really bad on the first day, but had improved every day since then. KK – good, clearly just bad habits that need changing.</p> <p>Clerk noted the need for Governors to discuss the decision by County to terminate the post of crossing patrol. KK expressed the desire to lead on this and would liaise with Clerk on who to approach. Agreed that a second review would be requested now school had returned to normal and therefore all the children were arriving and leaving at the same time. Parking and traffic to be an item on the next agenda, after more time has passed since returning to school. Will give a more accurate overview.</p> <p>CL questioned if the roof repairs were on track. DF explained that unfortunately they weren't. Work was behind schedule and severe rain had also caused delays. CL asked if there were any penalties for not finishing on time. DF replied unfortunately no, County organised and in control of the contract, so it is at their discretion.</p>	<p>Clerk to send KK contact details for contact at County dealing with the crossing patrol.</p>
	<p>3. Governor Reports</p>	
	<p>3.1 SEND Review by MM Report not provided and MM didn't attend.</p> <p>3.2 Non pupil day review by CL Report circulated to Governors at the meeting.</p> <p>CL expressed how impressed she was with leaders and how they presented to the other staff. A lot of work had clearly been put in and the passion and experience was clear. Special mentions for C.Baldock and her presentation on retrieval practice and L.Prowse who presented an amazing booklet written by herself about EYFS.</p> <p>KK requested a copy of the EYFS booklet presented by L.Prowse.</p>	<p>Clerk to organise a copy of the EYFS booklet for KK.</p>

	<p>CM noted that the EYFS is outstanding, best I've ever worked in. Continuous provision in Year 1 to help transition has started really well.</p> <p>JE questioned if there has been any indication of a drop-in pupil progress since the return after Summer.</p> <p>TP noted that generally there always is at the start of a new academic year. Children have come back with a really good attitude and have coped well.</p> <p>JE noted his support of returning to a more structured school approach, encouraging wearing of uniform etc.</p> <p>JE questioned how Year 5 and 6 were progressing, as the last two year groups of historic difficulties at West Croft.</p> <p>CL noted that on her learning walk, Year 5 & 6 were great, really settled and working well.</p> <p>TP agreed, adding that the new improved learning environment helps.</p> <p>KK asked for feedback from the behaviour meeting earlier.</p> <p>TP replied that only 40 staff or Governors responded to the survey. Teacher responses were overall more positive than support staff.</p> <p>KK noted that she hadn't responded because she felt she didn't know how to, has been so long since normal procedures.</p> <p>TP agreed, that opinion had come back in parent survey too.</p> <p>KK noted that behaviour is always a fine balance, OFSTED have always said behaviour is good but parents sell our school and so image and perception in the community is important. Pupil numbers will increase because our families have sold the school, main reason, no other.</p> <p>CM agreed with perception comment, came in staff discussions. Support staff responses were not as positive as teachers because if your role within school is that 6 hours out of 7 you spend there, you are dealing with dysregulating children then of course your view will be that behaviour is poor. 11 out of our 600 children that the behaviour incidents relate to.</p> <p>K.Keller noted that every school has that example of particular children. Small number causing most disruption, very difficult balance to get.</p> <p>Governors voted unanimously for K.Keller to join the board as a co-opted Governor.</p> <p>Agreed that policies will continue to be distributed to individual Governors to recommend approval.</p> <p>Meeting closed at 6.15pm.</p>	<p>Clerk to start process and complete paperwork for K.Keller.</p>
	<p>Meeting ends</p>	

Key :

Green = decision

Red = challenge

Blue = action