



## Minutes of Virtual Full Governing Body Meeting - Strategy Thursday 7<sup>th</sup> December at 6pm

### 1. Welcome and Apologies (JM)

Adrienne Corr (Headteacher), Jana Murray (Chair), Jo Burgess (Vice Chair), Mark Watkiss, Guy Ladenburg, Andy Goodall, Matt Darby, Marina Slaney (Clerk).

Apologies: Caroline Crowe (Lead of Strategy), Dominic McGrath, Marishelle Butler, Kelly Hanlon.

JM welcomed Matt Darby to Governing Body.

### 2. Declaration of interests in agenda items (All)

None. Matt Darby completed pecuniary interest form.

### 3. Approval of minutes from last meeting (JM)

JM to sign when next in school.

### 4. Actions update and matters arising (JM)

7	Breakfast Club - Small working party to be created – To meet and look at plan to try and make it a success. Time limit for working party – 3 months.	DMcG, JB and AG	To look at other primary schools and at how much they charge, may need to look at increasing costs.
13	Send skills audit to Matt. All agreed that one-to-ones would be helpful to have meetings on Teams about training. Aim: 3 safeguarding meetings a year with review of single central register at this time.		<b>Completed</b>
13	MS to contact interested two people in village re. co-opted governor role and have them fill in application form.	MS	<b>MS to contact again</b>
	<b>From 2<sup>nd</sup> October meeting</b>		
10	<b>MB to find out who drives community minibus.</b>	MB	The minibus is borrowed from Denmead and therefore will not prove useful, action point to be taken off.



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8	<b>To create an Ofsted cheat sheet and Ofsted folder in website to include cheat sheet, SIP, SEF and other key documents – DMcG/JM/AC</b>	DMcG/JM/AC	On-going. Ofsted cheat sheet ongoing some changes to way – a new system – training in there governor hub style module where can put documents. Everything can be in one place. SLA online. EPS no going to use it.
12	<b>Health and Safety reports to be discussed at next meeting.</b>		Completed
14	<b>JB and CC to meet with AC to discuss success criteria for subject monitoring visits.</b>	JB/CC/AC	Completed

### 5. Curriculum Document (AC)

Curriculum document created by AC and distributed to Governors ahead of meeting. All agreed it was a great document and helpful. **Action: Similar documents for EYFS, Maths, Reading and British Values will also be created and will all be put in one place. AC to upload to new system once up and running.**

### 6. Verbal summary of LLP monitoring visit on 28th November (AC)

Jo and Jana attended feedback following monitoring visit where staff, children and governors were spoken to. School are supported by Local authority. Every year an LLP visit is held which determines whether school is supported or not in February/March and targets are set. Reports have come through but cannot access platform. Sarah Peters is now taking over as LLP.

Scaffolding to promote independence was looked at. It could be seen that there was real focus on learning where children were able to talk about what they were learning. Really clear scaffolding, children able to work independently.

Big improvements in variation could be seen where there were different starting points for children



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Adapting scheme of work – schemes have been brought in to help teachers in some subjects. The target was to adapt to medium/long term plans and could see being used and worked. Teachers are looking at it and what will suit each class.

Leadership – it could be seen that progress has been made in confidence and that there were clear learning journeys, could see knowledge and skills building from what done year before. Recommended to keep having conversation by governors visiting and for teachers to keep doing role play scenarios with each other.

Sarah could see progress, hard work and journey that school has been on. JM reiterated that pleased with progress that school has made and that might be last year that it is supported. Catherine Redgrave, also came to hear feedback. Question was asked is school therefore on track following visit and Kila said yes to get a 'good'.

**Action: AC to send LLP monitoring report by email with option to ask questions at next FGB meeting in February.**

Questions sent in advance with answers as follows:-

Q - Was the Combined ARE result for 2023 predicted to be around 50% and what do you think attributed to this drop compared to the national and county average? A - It was not predicted to be 50%. Unfortunately we had a number of children who were predicted to reach ARE and had done so in mock papers who then didn't reach the required score for the real papers. We were predicting 67%. One pupil who was expected to get ARE across the board left the school and 1 pupil didn't reach the reading and 1 in the maths that were expected to.

Q - What is being done to support children in Maths as this appears to be the only subject in which the % predicted is still lower than national for ARE? A –

Pathways to Progress intervention

School staff interventions

Individual pupil progress plans for anyone 'below'

Q - Quick question about the gender gap - should this first sentence say 'reading' rather than GDS again?

1. For GDS, a higher proportion of girls are on track for GDS than boys and a slightly higher proportion of girls than boys in maths. There is no gap at the GDS level for writing.

A - Yes, apologies.

Q - Why is there a variation in the number of pupils from Hambleton 2023 in the bottom row (which I'm presuming is the current cohort?) We have 12 for reading, 14 for writing and 15 for maths. A - It should be 12. Overwriting from previous years, just didn't change that part. Figures are correct in terms of percentages.

Q - do the Hambleton 2023 SATS results include the EAL children? A - Yes, we haven't had the results of the data checking results yet.



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Q - What are we doing to close the gender gap at GDS in reading and maths? A - Reading – use of extracts to increase text type and vocabulary exposure. Maths – increase use of problem solving and reasoning (Efficiency)

Q - When would we hope to see impact from the PP interventions? A - \*these were across the school, not just in Year 6. All of those children are making progress. As there a mixture of needs, in some cases the progress doesn't not equate to shifting from below to ARE. Pupil progress meetings are in place and progress reviewed termly (formally). Adults are always assessing and if an intervention were deemed not to be contributing to progress, it is adjusted/changed.

Q - What steps are we taking to help the child in KS2 with attendance below 90% catch up and improve attendance? A - Going to get them from home. Offered free Breakfast Club. EHH referral. ELSA. Parenting courses signposted to parent. Incentives such as Librarian training, dog, guitar, art club all on different days of the week. Investigating Art Therapy courses for Mrs Bolton to run.

### Data:

Q - Please can you update us on the progress meeting which I believe has taken place by now? What are the reasons for maths SATs mock being lower than last year and what plans are in place to improve outcomes of those scoring lower between now and the end of the year? A - Reason they are lower is the children are coming from a lower starting point, greater SEND need. Different cohort of children. Pathways to Progress. Specific interventions run by Maths Lead/parallel teaching.

Q - The predictions for writing are very good (as they were last year) - how can we be sure that the teacher assessment is accurate? A - Moderation – county run and cluster run. Use of exemplification materials.

Q - The KS1 headlines look good - is there a way we can compare them against previous years or other schools? A - KS1 results have been able to – not any longer due to taking away of KS1 SATS. Track previous years:

### KS1 Headlines Autumn 2022:

	Below	ARE +	GDS
Reading	15.8%	84.2%	15.8%
Writing	15.8%	84.2%	10.4%
Maths	15.8%	84.2%	10.4%
Combined	15.8%	84.2%	5.2%

AC thanked everyone as it was helpful to have questions in advance.

### 8. Verbal update on after school club (AC)

Following news of closure of preschool, an after school club will be looked at however cannot be organised for January as teachers are busy after school with marking. Most



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support staff work in mornings and uncertain that they will come back in afternoon to do another stint.

It is something that needs to be looked into. In the past an outside company was used but what with being a small school minimum numbers were not reached.

JB happy to help with looking into this.

**Action: AC to send survey re. after school club to parents/carers in January.**

### **9. Website Monitoring - Discussion about website and social media AG/JM**

AG has spent time looking at the website with MS, policies been updated, looking at governor information, some up-to date bios are required. Need to ensure data is up-to-date.

**Action: MS to update website, Governors who have not yet updated bios to send to Marina. Noticeboard to be updated too.**

### **10. Discussion about staff wellbeing (CC).**

To be discussed at next FGB meeting in February.

### **11. Governing Body Business (JM)**

Co-opted governor vacancy – as stated before MS to email local people.

Link roles update – MD to take on Maths link role. AC to email MD and get time for MD to visit school and see things in action.

Foundation subject visits – will look at it next term. MW to get in touch with teachers with one visit in spring and one in summer suggested.

Finance – JM to cover it temporarily whilst look for new governor who has finance experience. The big thing is SFVS and the budget in May. MW agreed to take on the role working alongside JM. **Action: MW AC and JM to talk about finance going forward**

Update on monitoring plan and visit report template

JB has completed monitoring plan template which has been sent to all by email. If anyone has any questions please email JB.

### **12. Governor Visits**

- Quality of Teaching – CC – deferred to when CC is present
- English - JB
- Pupil Premium - JB
- SEND - JB
- Attendance – DMcG (deferred to when DMcG present)

English – JB commented that there is a new English Manager and there is a clear strategy as to where wants to take English. Focus is on Reading and SPAG. In Reading focus is tier 2 vocabulary and that all children are having specific SPAG teaching. CPD training in place for staff.



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Questions below sent in advance:-

### **English visit report:**

Q - This is a very positive report, thanks. Can you tell us more about the CPD that's being organised for LSAs on SPAG? A - Georgia will run a session in our LSA meeting time slot to go over technical terms and correct use of higher level punctuation.

Q - Can you tell us what kind of books are available that appeal to boys and girls and do we have books that show children from other cultures? A - Yes, constant influx of new books from SLS and can request certain themes. Wide range of books to cover interests of all. Good balance of fiction/non-fiction. Audit of reading corners.

SEND – There is continued CPD training for staff. KA and AB went on SEND myths buster course.

### **SEND visit report:**

Q - What is the timeline for putting a paper trail of evidence in place and what do you have in mind? A - Bookending interventions with specific, measurable tasks. Ready to start in January.

Quality of teaching – Learning walks were undertaken, behaviour was good and was a positive learning walk. Key action is for more of a paper train for targets rather than just verbal.

### **Quality of teaching visit report:**

Q - Can you please explain how scaffolding works for individual pupils and how it is monitored? A - Scaffolding comes in many forms – us of S.C., resources, non-negotiables, waggolls, instructions with examples, I do, we do, you do etc. Monitored through learning walks, book looks, pupil conferencing.

Pupil Premium – There was a learning walk with Kila. Children were confident when spoken to and were fully involved in lessons, although sometimes a bit unsure of where to find work they are proud of. Therefore work is in place for children to be able to identify this. Kila suggested to review data as a group of PP children. Will look at Pets Therapy and reading with Duke the dog and breakfast club to see if these are helping.

### **PP visit report:**

Q - Why do you think pupils were less confident when asked to choose a piece of work that made them feel proud and how can we change that? A - WOW work wall, teachers taking a point to boost those pupils' work (CH read aloud in assembly). Giving a real purpose to the work (sign on gate, artwork in frames etc).

It was added that would like children to feel a real purpose for their work. A poster was made about Harvest Festival by some children which was laminated and put on school gate and they were proud that this happened. During Art visit children have referenced Harvest art work and recent art work created by children was displayed in church. Bird art work is



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displayed in AC's office and in corridor, it is evident that children are noticing this and talking about their work, helps that art work is framed too.

### 13. Approval of Policies

- Attendance
- Supporting Pupils with Medical Conditions

Policies approved. **Action: MS to update them on website and confirm at next meeting. MS to send JM policies list.**

### 14. Governor Training – Governors to verbally report on training courses attended since last meeting

MD – Signed up for a few courses – on waiting list for understanding data and safeguarding. Has plenty of resources to look at. MD to email Jana to look into getting extra numbers on these courses.

JB – recently attended Finance training and found it very helpful.

### 15. Any other Business

None.

### 16. Date of next meeting

Thursday 8<sup>th</sup> February (Strategy/Resources)

Full Governing Body training on Thursday 25<sup>th</sup> January. JM to send email about it.

Meeting ended at 7.25pm

ITEM	ACTION	WHO	COMPLETED
6	AC to send LLP monitoring report by email with option to ask questions at next FGB meeting in February.	AC	
6	Curriculum document Action: Similar documents for EYFS, Maths, Reading and British Values will also be created and will all be put in one place. AC to upload to new system once up and running.	AC	
8	AC to send survey re. after school club to parents/carers in January.	AC	
9	MS to update website, Governors who have not yet updated bios to send to Marina. Noticeboard to be updated too.	MS/Governors	



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<b>11</b>	MW AC and JM to talk about finance going forward	<b>MW AC JM</b>	
<b>13</b>	Policies - MS to update them on website and confirm at next meeting. MS to send JM policies list.	<b>MS</b>	

Signed ..... (Chair)

Date .....